

On Tuesday 22 February 2011 a Meeting of Trefeurig Community Council was held in Neuadd y Penrhyn, Penrhyncoch at 7.00 pm
PRESENT: Cllrs T Davies (Chair); Mrs E Davies; T Lewis; D Jones; D R Morgan; D Sheppard; R Owen; M Evans and clerk

- 2983 Apologies for absence** were received from Cllrs D M Hughes and Mrs G Price
- 2984 Personal Matters:** None
- 2985 Disclosure of Personal/Prejudicial Interest:** None received
- 2986 Confirmation of Minutes:** It was RESOLVED to confirm as a true record the Minutes of the Meeting held on 18 January 2011. The following items arising from the Minutes were discussed:-
- Min 2961 Applications for the post of clerk:** It was RESOLVED to consider this matter at the end of the Meeting
- Min 2962 Council Minute Books:** Five hardback Council Minute Books(1945-2008) were deposited with Ceredigion Archives on 27 January 2011 (Accession Number 2670). A right to withdraw a Minute Book shall be authorized by The Chair and one other Member of the Council.
- In a letter dated 9 February 2011 The National Library of Wales confirmed that the Trefeurig Parish Minute Books 1894-1921 and 1921-1945, at present held at the NLW, will shortly be transferred to the Ceredigion Archives to keep the Minutes together as a collection
- Loose leaf Minutes: English from 06.06.79 and Welsh from 13 May 2008**
- In the view of the Ceredigion Archivist (Mrs H Palmer) there is no necessity to have the loose leaf Minutes bound prior to their being deposited with Ceredigion Archives
- Min 2978 Ceredigion Local Development Plan 2007-2022:** The Deposit Representation Form expressing the Council's views on the proposed development plan for Penrhyncoch Community was completed by Cllr Richard Owen. The Chair expressed the Members' appreciation of the considerable time and research the task had involved
- Min 2982 Dog Foul Bins sited on PATRASA footpath:** Notice received from Ceredigion Environmental Dept that the request to have the dog foul bins emptied more frequently has been forwarded to the Highways Dept
- 2987 Reports of Meetings attended by Members representing the Community Council:**
- SSE - Nant y Moch Windfarm Scheme:** Cllr Richard Owen reported that at a Meeting at Talybont on 25 January it was intended that the Statement of Community Involvement document would be signed by Members of the Liaison Group. However, Members present were of the opinion that further discussions should take place with SSE Renewables regarding the amount of Community Funding to be paid. It was agreed to report this request to SSE and to hold a further Meeting in Talybont on 23 February 2011
- Ysgol Trefeurig Development Group:** Cllr Trefor Davies reported that to comply with rules governing the submission of a Lottery bid, the name of the group has been changed to "Canolfan Gymunedol Hen Ysgol Trefeurig Community Centre Ltd"
- CORRESPONDENCE**
- 2988 Proposed closure of Milford Haven Coastguard Station:** Request from Elin Jones AC/AM that councils consider supporting objections to this proposal. RESOLVED to object to closure
- 2989 Ceredigion Rural Housing Enabler:** Copy of the Enabler's response to a consultation paper regarding the allocation of affordable housing in rural areas. RESOLVED to note and to pass the documents to Cllr D Sheppard
- 2990 Fields in Trust Cymru:** Invitation to Councils to nominate outdoor recreational sites as - The Queen Elizabeth II Fields. Nominated sites will have access to Improvement Funds. RESOLVED to copy the invitation to PATRASA & Cae Chwarae Penbont to see if they wish to be nominated
- 2991 Broken footway lamp Maes yr Efail Estate:** Request from resident of Maes yr Efail, an unadopted estate, for Council to replace broken lamp. RESOLVED to acknowledge request and to seek further information from County Councillor D Suter who has been involved in lighting problems on this estate

- 2992 One Voice Wales Policy Consultation:** Invitation to Councils to nominate councillor(s) willing to serve as volunteer responders on policy consultation committees.
No Member wished to volunteer at present
- 2993 Council's Risk Assessment and Management Plan Review February 2011** (Encl B)
A review of Council responsibilities & transactions was undertaken to assess, minimise and improve the management of possible risks. All aspects of the Council's financial management were considered: budget preparation; precept setting; reviews of expenditure against budget; banking security; ensuring all payments are accurate and consistent with standing orders and legal powers. Vat payments recorded and reclaimed regularly. Travel claims and clerk's salary paid in accordance with nationally agreed rates and all decisions and financial transactions recorded in the Minutes.
The Council's Insurance cover is reviewed annually. It will be necessary to increase Fidelity Cover for the forthcoming financial year as the funds to be carried forward, which will include the reserved building fund donation for Cylch Meithrin Trefeurig, plus the 2011/12 Precept will exceed the present £16,500 cover
The Property Cover is reviewed annually against the asset register which is kept up to date. Assets are regularly checked and maintained.
It is noted that to comply with The Accounts & Audit (Wales)(Amendment)Regs 2010 there is a change in requirements to record the value of assets for the 2010/11 audit.
In carrying out this risk assessment reference was made to the Internal Auditor's 2009/10 report. No matters were found to have been overlooked.
The Council has adopted and observes the code of conduct; this is reviewed when revised advice is issued. The Model Publication Scheme; Freedom of Information Act; The Welsh Language Scheme and A Complaints Procedure have been adopted and are observed.
The Council is aware of its responsibility in dealing with public finance and in conclusion it RESOLVED to continue to monitor and, where possible, improve its risk management

FINANCIAL MATTERS

- 2994 WAG:** Information regarding borrowing by Councils in 2011-12
: Invitation to respond to consultation on amendments to a Practitioners' Guide (2011).
: Advice that the limit for Section 137 expenditure in 2011-12 is £6.44 per elector.
RESOLVED to note the above
- 2995 HSBC:** Community Account balance at 13.02.11: £1,000.30
- 2996 Cheques Nos 1034 & 1037:** When completing donation cheques at the January 2011 Meeting two cheques were inadvertently missed. These have been cancelled and placed at the rear of the cheque book
Payment of Bills: It was RESOLVED to pay the following bills:
- 2997 Linda Griffiths** Translation January 2011: **£101. 23** cheque 1042
- 2998 Cambrian News** Advert for clerk's post: £108 + Vat £21.60: **Total £129.60** cheque 1043
- 2999 R D Benjamin** Cleaning 4 bus shelters: **£40** cheque 1044
- 3000 Neuadd y Penrhyn** Room hire April 2010 – Feb 2011- £60; bus shelter site rent £10; rent arrears from 2009/10 - £8: **Total £78** cheque 1045
- 3001 Mr L Kelly** annual rent for Council items sited on Shop/PO land: **£20** cheque 1046
- 3002 Canolfan Gymunedol Hen Ysgol Trefeurig** room hire Jan 2011- **£15.** cheque 1047

PLANNING

- 3003 Planning Appl A100925LB** –Plas Gogerddan Fire safety improvements – No objections
- 3004 Applications for the position of clerk to Trefeurig Community Council**
Copies of applications for the post of clerk were circulated. It was RESOLVED to interview two applicants on Monday 7th March 2011 in Neuadd y Penrhyn. The interview panel to consist of three councillors chaired by Cllr T Davies. Other members may sit in as observers during the interviews and will take part in the selection decision following.
- 3005 The next Council Meeting** will be on 15 March 2011 in Hen Ysgol Trefeurig at 7.00 pm
- 3006 It was agreed to place the following items on the agenda:**
Potholes

The Meeting closed at 8.45 pm

